

**ACTIVITY FUND – SALES PROJECT POTENTIAL**

The Sales Project Potential is a form designed to account for the income (projected and actual) from sales projects conducted by student activity programs.

The purpose is to provide information to sponsors and administrators of the various projects and whether they are functioning in accordance with the adopted board policies.

I. This section is to be completed for approval of fund raising project.

Activity Name: \_\_\_\_\_

Proposed Sales Project: \_\_\_\_\_

Dates of Sale:                      From: \_\_\_\_\_ To: \_\_\_\_\_

Company Name & Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Company Representative: \_\_\_\_\_

Quantity to be Ordered: \_\_\_\_\_

Cost per Unit: \_\_\_\_\_

Proposed Sale Price Per Unit: \_\_\_\_\_

Requested by:

\_\_\_\_\_  
 Sponsor's Signature

Date: \_\_\_\_\_

Approved by:

\_\_\_\_\_  
 Building Principal's Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
 Superintendent's Signature

Date: \_\_\_\_\_